MEETING OPENED:  6:05pm

APOLOGIES:   Joslyn Challacombe

PRESENT:   Leon McKay, Peter Genrich, Anita Schubert, Karen Cordie, Lenore Davey, Natasha Hannah, Cheryl Fuller, Narine Booth, Mataya Muchow, Trevor Schulz, Megan Langeweg

MINUTES OF PREVIOUS MEETING:   Copies were distributed and read, moved by Anita Schubert and seconded by Karen Cordie.  All in favour – carried.

BUSINESS ARISING FROM PREVIOUS MEETING:   Trevor brought up a discussion about the possibility of the minutes being sent out as soon as possible after the meeting.  It was discussed having them sent to the office for distribution via email, as well as having them loaded to the website with a link made on Facebook back to the website for easy access.  We will also be asking for Agenda items the week before the next meeting and then publishing these in the Newsletter so any interested Parents/Community Members can attend to discuss.

CORRESPONDENCE IN:   Fundraising catalogues, Bank Statements, Accounts for tuckshop.

CORRESPONDENCE OUT:   Account payments, ATO IAS

BUSINESS ARISING FROM CORRESPONDENCE:   The Fundraising catalogues will be stored in the Tuckshop so that anyone interested can call in on a Tuesday and Friday to have a look at the catalogues.

TREASURER'S REPORT:   Karen read through the Reconciliation reports for January.  General A/c $58,837.43; Term Deposit A/c $33,126.78; Tuckshop A/c $14,386.84.

The Term Deposit is due for renewal and it was agreed that we would roll it over for another 4 months.  Moved Peter, Seconded Trevor.  Carried

PRINCIPAL’S REPORT:   Leon discussed the student enrolment numbers within the school, the Key Improvement areas that the school would be focussing on – Reading, Numeracy and Attendance.  Attendance was discussed in detail about some methods of encouraging children to attend school on a more regular basis.  New teachers into the school have settled in well and we look forward to working with them.  The school has employed Michael Glazer as Systems Technician for 3 days a week and he will be introducing coding with the upper year levels in Semester 1.  Josh Halley is covering Health as well as PE as part of the Curriculum.  Josh and Keith are also running some morning fitness sessions at school from 8:00am.
Leon and Peter discussed a Sports Uniform that the Sports Leaders had been wearing. This was discussed around the table in depth with consideration given to the Economics of the community, how the school looks and feels. It was a unanimous vote to not have a separate sports uniform.

**TUCKSHOP REPORT:**
Lenore reported that she has had 10 new volunteers to help out this year. Some Parents are unable to help in Tuckshop, but are more than happy to donate items for baking to the Tuckshop. QAST has sent out some new guidelines for Smart Choices. These guidelines don’t need to be implemented until Term 2. Lenore will be attending a Network Meeting at the end of February, where she will find out more information.

Karen and Lenore have been working on a Volunteers Policy, Leon has suggested that one is done across the entire school for Volunteers. We will work with Leon about implementing these policies.

**GENERAL BUSINESS:**
Trevor talked about a project to enhance the Outdoor Learning Area near Prep – the Basketball courts. The school and P &C are working with the Education Department Infrastructure Team to secure funding to have a roof installed over the courts and make other modifications to covered walkways to make these courts useable at all times. To make sure that this project moves forward we discussed having to remove the tree that is right on the corner of the basketball courts. The tree has been previously badly pruned and the canopy of the tree next to it is actually covering the tree. Moved Anita, seconded Megan to have the tree removed to ensure that this project moves forward. Carried.

The Fete was discussed, as it is a big event that over the last three years has been organised by 3 people from the committee. This is a big drain on those involved and with less parents to volunteer each year, meaning we need to rely on our Teachers and staff to help run stalls. We discussed having it a later time in the day, so that morning sport was finished. We will seek ideas and comments from Parents and Community members for their thoughts.

A Trivia night was discussed. Peter Genrich has everything ready to run a Trivia Night we just need to set a date and then promote.

Mataya, suggested other Fundraising ideas – smaller ideas that are easy to manage.

We are asking for Fundraising Agenda items for the next meeting.

**MEETING CLOSED: 7:45pm**

**NEXT MEETING:** Wednesday 16th March 2016, 6:00pm.